

Report: Move-in Issues

Pathway to Accessing Report

HMIS: BusinessObjects > Public Folders > desmoines_ia_live_folder > General Reports

DVIMS: BusinessObjects > Public Folders > ica2_live_folder > General Reports

What is this report?

- This report provides projects with lists of clients who have any move-in errors within the reporting period, separated by type of error.

Who is this for?

- This report is supplementary and not required for any project or program, but may be useful in identifying and fixing move-in date issues.
- This report only makes sense for Permanent Housing projects (PSH, RRH, OPH) and GPD Case Management projects that require move-in dates. Although it will run for other project types, the results will be nonsensical since move-in dates are not required for other project types.

Understanding the prompts:

Prompt Options	Picklist	Definition	Special Notes
EDA Provider	-default provider-		Leave blank unless you intend to run this report as an EDA provider
StartDate	Date format MM/DD/YYYY	This is the first date of the reporting period. All clients who are in a program or start on or after this date will be included.	
EndDate + 1 Day	Date format MM/DD/YYYY	All clients who are still in a program (stayers) or exited prior to this date will be included.	
Provider Type Code(s):	Defaults to a list of project types that are relevant to this report.	List of project types that will be included in this report	Do not change this list unless you are pulling the report for projects that are not PH projects or GPD Case Management
Additional Provider(s):	Defaults to a list of GPD Case Management projects	List of additional, specific projects that do NOT fall within the list of project types in the above category that	Unnecessary to change this list unless you specifically do not want to include GPD CM projects in your pull

Project(s)	Select at least one provider to run the report	Provider or set of providers whose clients you'd like to include	If left blank, all clients in all projects that have any visibility will be pulled in
CoC Code(s)		Restricts the report to the provider(s) and client(s) served within the CoC selected	

Tab Breakdown

- **Client Detail - Errors**: this tab provides 4 tables that have lists of all clients within the reporting period and prompt restrictions with move-in date errors. Each table has clients with different errors. If a client has multiple errors, it is possible that they will show up in only one table until that initial error is corrected. If a table does not show any clients, then there are no errors for that project(s) in the reporting period.

What data is feeding this report?

All reports in SAP/Business Objects require a query of one or many of the tables that are populated via the data that's entered into HMIS/DVIMS. Although you cannot access the queries as a user, the names of the queries are provided below so that if you have any questions about where data is coming from, the report writers will be more equipped to help clarify.

High-level descriptions of the queries and data pulled for each are provided below:

- **EntryExits**: this query returns all of the information that can be seen exclusively on a clients entry assessment or exit assessment. Information regarding move-in dates on entry and exit assessments is pulled in here.
- **Interims**: this query returns interim reviews connected to enrollments returned in the EntryExits query (in other words, if an Enrollment was filtered into the EntryExits query, then this query will grab that enrollments' interim reviews) based off of the Entry Exit UID.
- **CoC Code**: this query filters the EntryExits query on the CoC Code and specific Project(s) you select.